

Pottstown Regional Public Library
 Board Meeting Agenda

**Regular Board Meeting Tuesday, March 28th at 5:00 PM - Library
 COMMUNITY ROOM (in youth department) & Zoom**

Zoom Link for 2023: <https://us02web.zoom.us/j/83706509381>

Meeting Recording Started

Call to Order:
Welcome & Introductions:

Review & Approve Meeting Minutes

- Meeting Minutes for February 2023. We are adopting presented meeting minutes to submit for audit.
- Motion to approve meeting minutes as submitted or with changes for audit:
 2nd:
 Discussion:
 All in favor: _____ Any opposed: _____

Development Committee Report – D. Arms Chair for 2023

- Development Committee met on Wednesday, March 22nd at 11:00AM in the Community Room and via Zoom.
 - Committee Chair Report
 - Meeting minutes are available upon request from the committee chairperson
 (if needed)
- Motion to _____ by _____
 2nd:
 Discussion:
 All in favor: _____ Any opposed: _____
- Next Development Committee Meeting will be held _____. Zoom will be an option

Finance Committee Report – S. Dolan Chair for 2023

- Finance Committee met on Tuesday, February 7th at 4:30 PM in the Mezzanine of the library and via Zoom.
- Next Finance committee meeting will be Tuesday, May 9th 4:30 PM – prepare recommendation to approve January, February, March financial reports to recommend for audit

Governance Committee Report – S. Drauschak Committee Chair for 2023

- Governance committee met on Wednesday March 22nd at 12pm via Zoom.
 - Committee Chair Report
 - Meeting minutes are available upon request from the committee chairperson
 (if needed)
- Motion to _____ by _____
 2nd:
 Discussion:
 All in favor: _____ Any opposed: _____

- Next Governance committee meeting will be held _____ via Zoom.

Property Committee Report – B. Brogley Chair for 2023

- Property Committee met on Tuesday, February 7th at 5:30 PM in the Mezzanine of the library and via Zoom.
- Next Property committee meeting will be held Tuesday, May 9th 5:30 PM.

Strategic Planning Committee Report – M Lipsky

- We will move forward with the Strategic Planning process in April with SWOT meetings and surveys.
- Next Strategic Planning committee meeting will be held _____

Executive Director Report – M. Lipsky

- See March's submitted report
- Ryan Dowd Training and March Challenge

Youth Services Anecdotes March

3 Successes

- MarioKart Madness Tournament = 9 children and 9 parents attended on Sat. 3/5 (a great turnout for a first-time program). Melissa hosted 3 rounds of MarioKart. When some families had to leave, part of the group wanted to stay and play other games, so Melissa started a round of Super Smash Bros., and they finished with a game of Mario Party. About halfway through this third game, they suddenly realized they had gone over the time of the program, and it was time to close the library. It was nice to see families (some of which had never met) playing together – and having enough fun to lose track of time.
- Positive teen interaction = a teenager named Matthew visited the library 3/6, and Allison and I helped him find books to read. Matthew was “a little burned out” with reading and needed something engaging but low/short-term commitment. We offered suggestions, and Matthew left smiling. Matthew has visited the library before for programs, and it was nice to see Matthew begin to utilize our resources. Matthew is very polite and is clearly an avid reader despite feeling “burned out.”
- PJ Party Storytime = we are trying out a new program. Cyndi came up with this idea for a PM storytime when we told her that a few parents have expressed disappointment that they were not available to bring their children to the morning storytime programs. Tuesday 3/7 was the first program, attended by 9 children and 5 parents. Cyndi read a story that incorporated yoga for children, and she led a brief show-and-tell time so children could share their stuffies with the group. She made a point of asking children's names in the beginning and attempting to remember their names towards the end. Cyndi would like to make this a recurring program – hopefully every other Tuesday evening.

3 Upcoming

- April 1 = Easter programs in the YSD
 - “Duckie Hunt” = We had a VERY successful Easter Egg Hunt last year, and in order to be more cost effective, we've purchased Easter themed rubber ducks that we can reuse for several years. Children will earn a prize if they find a certain number of ducks, and they will earn an additional prize if they help us re-hide ducks. This idea came about because we quickly ran out of eggs last year, and when a second wave of children arrived, Melissa thought quickly on her feet and had the first group of children help hid refilled eggs. The children actually took pride in hiding eggs well – we found a few stray eggs weeks later.

- Pysanky egg decorating (for teens and adults) = a community member is offering an egg decorating craft. It is intricate and time consuming, so it is mostly for adults, but we think teens will enjoy it as well. The results are beautiful!
- April 15 – May 15 = Community Connections Workshop. On Mondays at 10:30, Melissa will be overseeing an outreach program in the Community Room for families with children ages 0-5. The purpose is to promote the library as a hub for early literacy as well as local resources. While children determine the direction of reading/playtime, parents will have the opportunity to speak with local community resource professionals from Family Services, the YWCA, Community Health & Dental, etc. We will host another 5-part workshop in the fall (Sept. 11 – Oct. 9).
- Cyndi will also be bringing back our Saturday Craft program. For now, this will be a monthly program – the last Saturday of the month. Cyndi’s first craft was a Mo Willems inspired craft (the pigeon), and she would like each craft to be related to a book or recognizable character.

Thank you!

Friends of the Library Report – _____

- Meeting Minutes are available upon request

Old Business:

- Insurance Coverage
- _____

New Business:

- _____

(if needed)

Motion to Approve the reviewed versions of Policies posted to the website by _____

2nd:

Discussion:

All in favor:

Any opposed:

Comments, Announcements, Other Business

- _____

Public Comments:

- _____

Meeting Adjournment

Meeting Recording Ended

Upcoming Meeting Dates and Times:

Strategic Planning Committee:

Development Committee: _____ Zoom or in the mezzanine

Governance Committee: _____ via Zoom

Finance Committee: Tuesday, May 9th 4:30 PM, 2023 at 4:30 PM in the Library mezzanine

Property Committee: Tuesday, May 9th 4:30 PM, 2023 at 5:30 PM in the Library mezzanine

Board of Directors Monthly Meeting: Tuesday, April 25th at 5:00 PM in the Library Community Room

Appointments with Executive Director: to schedule, email: mlipsky@mclinc.org or text: 610-334-2409