

PRPL BOARD COMMITTEE MEETING MINUTES

Governance Committee

Date: November 10, 2022 1:30 pm

Attendees: D. Arms, S. Drauschak, M. Lipsky, S. Holloway, F. Hylton

Opening Business

- Introductions
- Approval of minutes **All approved**

Reports

- Committee Chairperson Report: **NONE**
- Library Director Report: **NONE**

Items for Discussion

- Executive Director Goals & Progress
Review information from staff, board and ED at or before December meeting and finalize written evaluation.
 - **All staff given opportunity to provide input for ED evaluation**
 - **Governance committee members to meet with several staff members following committee meeting today.**
 - **Board members will be given an opportunity to provide input on ED performance during Executive Session on Nov. 17th.**
- New Potential Board Members
 - **J. Jump – contact after strategic plan is completed**
 - **Tri county leadership group class – contact when completed**
- Other
 - **Slate of officers for 2023**
 - **President – S. Holloway- 1 year term**
 - **Vice President – D. Arms – 2 year term**
 - **Secretary – S. Drauschak – 2 year term**
 - **Treasurer – S. Dolan- 1 year term**

Review of Policies

- Policy regarding Compensation time for all staff members
 - **Applies to only salaried staff**
 - **Eliminate comp time paragraph from handbook**
 - **Add emergency days to full time salaried staff**
 - **Revise handbook to reflect above**
 - **0-5 years of service 1 Emergency day, 2 Personal days**
 - **5+ years 2 Emergency days, 3 Personal days**

Overview of Upcoming Governance Events

- Staff Recognition – holidays cards/gifts for staff
 - **Holiday party plan in progress for staff only**
 - **Staff will be recognized for years of service**
 - **WaWa gift cards to be given to all staff from the board**
 - **Vote on this idea at November meeting**
 - **Bring cash contribution to meeting in December**
 - **Sign cards at December meeting**

Other Business

- Upcoming Committee Meeting: TBD