

Pottstown Regional Public Library

Board Meeting Agenda

Regular Board Meeting Thursday, November 17th, 2022 at 6:00 PM

- Library Mezzanine & Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/85215877158>

Meeting Recording Started

Call to Order:

Welcome & Introductions:

Review & Approve Meeting Minutes

- Meeting Minutes for October 2022 board meeting minutes. We are adopting meeting minutes to submit for audit.

Motion to accept the recommendation of planned use of funds as presented:

2nd:

Discussion:

All in favor:

Any opposed:

Development Committee Report – Need a New Chairperson

- Determine Chairperson for 2023
- Development Committee did not meet in November.
- Next Development Meeting will be scheduled for Wednesday, January 18th at _____ in the Mezzanine of the library.

Finance Committee Report – S. Dolan

- Determine Chairperson for 2023 – it does not have to be the treasurer but the treasurer should be on the committee.
- Final of the 2023 budget was discussed at the meeting on Monday November 14th. It was reviewed by the committee line by line.

Motion to approve reports to be submit for audit:

2nd:

Discussion:

All in favor:

Any opposed:

- Next Finance committee meeting will be Monday December 12th at 4:00 PM in the mezzanine. The financial reports for October and possibly November will be presented to the committee.

Governance Committee Report – S. Holloway

- Determine Chairperson for 2023 – does not have to be the Vice President but the Vice President is usually on the committee.
- Governance committee met on Thursday, November 10th 2022. Meeting minutes will be posted and are available upon request.
- Discussion regarding officers for the next year.
- Next Governance committee meeting TBD in the Mezzanine of the library.

Property Committee Report – B. Brogley

- Determine Chairperson for 2023

- Property committee did not meet in October.
- The inventory tour was offered on Friday November 11th, Monday November 14th, Wednesday November 16th.
- Next Property committee meeting TBD

Strategic Planning Committee Report – D. Arms

- There has been a small delay in the Strategic planning committee progress.
- Tracey Reed is scheduling the community and staff meetings and will be reaching out to the committee ASAP.

Executive Director Report – M. Lipsky

- See Report
- 2023 Staff raises
- December Bonus for staff
- Carry over 3 days vacation

Friends of the Library Report – Frances Hylton

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Old Business:

- Amazing Raise – October results
- Paranormal investigation – October 28th - Results
- Brass Band Cookie Walk – (Community event & Fundraiser) December 1st \$25 per ticket plus sponsorships – Please help Promote
- Board Donations for 2022
- American Funds Issue – Pay the 3% - resolved
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New Business:

- Local Government Outreach for 2023
- Discussion of Meeting days and times for 2023
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Motion to accept the recommendation of planned use of funds as presented:

2nd:

Discussion:

All in favor:

Any opposed:

Comments, Announcements, Other Business

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Public Comments:

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Meeting Adjournment

Meeting Recording Ended

Upcoming Meeting Dates and Times:

Strategic Planning Committee: TBD

Development Committee: Wednesday, January 18th at _____ in the Library mezzanine

Governance Committee: TBD in the Library mezzanine

Finance Committee: Monday December 12th, 2022 at 4:00 PM in the Library mezzanine

Property Committee: Monday December 12th, 2022 at 5:00 PM in the Library mezzanine

Board of Directors Monthly Meeting: Thursday, December 15th, 2022 at 6:00 PM in the Library mezzanine – 1 week early due to Holidays (unless we want to meet the 22nd? (Hanukkah begins Dec 18th, Christmas is Dec 25th, Kwanzaa begins Dec 26th)

Appointments with Executive Director as needed: to schedule, email: mlipsky@mclinc.org or text: 610-334-2409