

Pottstown Regional Public Library

Board Meeting Agenda

Regular Board Meeting Thursday, March 24th, 2022 at 9:00 AM
Library Mezzanine

Call to Order:

Welcome & Introductions:

Review & Approve Agenda

Review & Approve Meeting Minutes

Meeting Minutes include the February 24th 2022 Board meeting minutes and adopting the Committee Meeting Minutes for as recommended the March Development committee, Governance committee, Property committee and votes to approve the Finance committee meeting minutes to submit for audit.

Development Committee Report – Special Guest M Sossman – Development Consultant

- **M Sossman:** M Sossman will introduce herself as well as explain how our partnership will work within the guidelines of Amazing Raise, as well as a proposed ongoing agreement to help with rebuilding our Development and fundraising efforts.
- Planning for the May 12th event.

Executive Director Report

- See Report
- 2 incident reports

Finance Committee Report – S Dolan

- Recommend Approval of February Finance Reports
- Recommend Approval of Purchase of 6 Laptops through MCLINC
- Recommend Approval to change in structure of Insurance offering. 3 levels – 80%, 90%, 100%

Governance Committee Report – S Holloway

- Executive Director's Goals
- New Board Member Search

Property Committee Report – F Remelius New Chair

- Short term needs
- Long term needs

Old Business:

- Review of Amended BOARD OF DIRECTORS RESPONSIBILITIES
- Rotary Duck Race
- Library Appreciation Week
- Sunshine Act Compliance

New Business:

- Discussion and vote on frequency of committee meetings
- Request approval to pay for 2 staff members to be notary public commissioned

Comments, Announcements, Other Business

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Public Comments:

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Meeting Adjournment

Upcoming Meeting Dates and Times:

Development Committee: Wednesday April 20th, 2022 at 10:00 AM in the Library mezzanine

Governance Committee: Wednesday April 20th, 2022 at 11:15 AM in the Library mezzanine

Finance Committee: Monday April 25th, 2022 at 3:30 PM in the Library mezzanine

Property Committee: Monday April 25th, 2022 at 4:30 PM in the Library mezzanine

Board of Directors Monthly Meeting: Thursday April 28th, 2022 at 9:00 AM in the Library mezzanine