



**Patron Complaint Form**

\*This form must be filled out completely\*

The Pottstown Regional Public Library requires that all complaints or requests for reconsideration of circulation materials be submitted in writing. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, or lodge a complaint, please return the completed form to the library director.

Pottstown Regional Public Library (PRPL)  
500 E. High Street  
Pottstown, PA 19464

Date \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

Do you represent yourself? Yes  No  Do you represent an organization? Yes  No

If you represent an organization what is the Name of Organization \_\_\_\_\_

Are you a PRPL Cardholder? Yes  No

If you are not a PRPL Cardholder, please list the name of any public library for which you are a cardholder:

\_\_\_\_\_

Please answer the following questions to the best of your ability. If the question does not apply to your concern, please enter "N/A"

1. Resource on which you are commenting:

Book (e-book)  Movie  Magazine  Audio Recording  Digital Resource  Game  Newspaper  
 Other, please explain: \_\_\_\_\_

Title \_\_\_\_\_

Author/Producer \_\_\_\_\_

2. What brought this resource/complaint to your attention?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Have you examined the entire resource? Yes  No

3a. If No, what sections did you review?

\_\_\_\_\_

